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City of Johannesburg: Finance Internships 2024 / 2025 Latest Opportunity

Description

Join the City of Johannesburg's Finance Internship program, a dynamic opportunity for aspiring finance professionals. This internship offers hands-on experience within a municipal finance environment, contributing to your growth while making a meaningful impact on the city's financial operations.

Responsibilities

- Assist in financial data analysis, budgeting, and reporting tasks under the guidance of senior financial personnel.
- Collaborate with various departments to support financial planning, procurement processes, and expenditure reviews.
- Contribute to financial audits, ensuring compliance with regulations and accurate financial records.
- Aid in preparing financial statements, reconciliations, and other related documents.
- Engage in projects aimed at improving financial processes and efficiency within the city administration.

Qualifications

- Currently pursuing or recently completed a degree in Finance, Accounting, or a related field.
- Strong analytical skills and proficiency in financial software and MS Excel.
- Excellent communication skills and the ability to work collaboratively in a team setting.
- Eagerness to learn and adapt in a fast-paced municipal finance environment.
- Commitment to upholding ethical standards and financial regulations.

Job Benefits

- Hands-on experience in a municipal finance setting, gaining practical knowledge and skills.
- Mentorship from experienced finance professionals.
- Exposure to diverse financial operations within a local government context.
- Potential networking opportunities within the municipal finance sector.
- A chance to contribute to the financial development of the City of Johannesburg.

Contacts

To apply for the Finance Internship at the City of Johannesburg, please follow the instructions below:

- **Prepare your application materials:** Ensure you have an updated CV and a compelling cover letter highlighting your interest in municipal finance, relevant skills, and why you are a suitable candidate for the internship.

Hiring organization

City of Johannesburg

Employment Type

Intern

Duration of employment

3 Months

Industry

Government Administration

Job Location

Johannesburg, Gauteng, South Africa, 2000, Johannesburg, Gauteng, South Africa

Working Hours

09

Date posted

October 2, 2024

Valid through

30.11.2025

- **Check for specific application details:** Visit the City of Johannesburg's official website or the designated platform for internship applications. Look for any specific instructions, required documents, or online application portals.
- **Submit your application:** Send your application materials as per the instructions provided. This might involve uploading documents through an online portal or sending them via email to the specified address.
- **Review and follow-up:** Double-check that all required documents are included before submitting. After applying, you may follow up within a reasonable time frame to confirm receipt or inquire about the status of your application if needed.
- **Be proactive:** Demonstrate your enthusiasm by showcasing your genuine interest in the internship. Stay updated on any communication from the City of Johannesburg regarding the application process or interviews.