



<https://www.jobzafrican.online/job/discovery-internships/>

## Discovery Internships 2024 / 2025 Apply Now

### Description

Discovery Internships is a leading provider of immersive summer internship programs for high school students. We offer unique and engaging opportunities for students to explore various fields of study and gain hands-on experience in a real-world work environment. As a Discovery Intern, you will play a crucial role in facilitating an enriching and educational experience for our program participants.

### Responsibilities

- **Program Support:** Assist the Discovery Internships team in coordinating and executing various aspects of the internship program, including but not limited to:
  - Preparing program materials and resources for participants.
  - Assisting with program logistics and administrative tasks.
  - Providing guidance and support to interns throughout the program duration.
- **Mentorship and Guidance:** Serve as a mentor and resource for interns, offering guidance and support as they navigate their internship experience. Responsibilities may include:
  - Conducting one-on-one meetings with interns to track their progress and address any concerns or questions.
  - Assisting interns in setting goals and developing action plans.
  - Providing feedback and constructive evaluation on interns' performance.
- **Worksite Visits:** Accompany interns on scheduled worksite visits, providing supervision, guidance, and facilitating connections between interns and professionals in their field of interest.
- **Workshop Facilitation:** Assist in conducting workshops and seminars designed to enhance interns' professional development and career readiness. Topics may include resume writing, interview skills, networking, and personal branding.
- **Program Evaluation:** Collaborate with the Discovery Internships team to collect feedback and evaluate the effectiveness of the internship program. Contribute ideas and suggestions for program improvement.

### Qualifications

- Currently enrolled in a college or university program (preferred) or recent graduate.
- Strong communication skills, both written and verbal.
- Excellent interpersonal skills and the ability to build rapport with diverse individuals.
- Passion for working with high school students and helping them explore their career interests.
- Organizational skills and attention to detail to effectively manage program logistics.
- Flexibility and adaptability to work in a fast-paced environment.
- Proficiency in Microsoft Office Suite and other relevant software

### Hiring organization

Discovery

### Employment Type

Intern

### Duration of employment

3 Months

### Industry

Financial Services

### Job Location

Sandton, Gauteng, South Africa,  
2196, Sandton, Gauteng, South Africa

### Working Hours

09

### Date posted

November 4, 2024

### Valid through

06.06.2025

applications.

- Previous experience with internships or youth programs is a plus.

## Job Benefits

- **Learning and Development:** As a Discovery Intern, you will have the opportunity to gain valuable hands-on experience and develop essential skills in your field of interest. This internship program offers a structured learning environment, providing you with real-world exposure and practical knowledge.
- **Mentorship and Guidance:** You will have access to experienced professionals who will serve as mentors and provide guidance throughout your internship journey. They will offer support, share industry insights, and help you navigate your career aspirations.
- **Networking Opportunities:** Discovery Internships often provide opportunities to connect with professionals and experts in various industries. You can expand your professional network, establish meaningful connections, and potentially open doors to future career opportunities.
- **Personal and Professional Growth:** The internship experience can contribute significantly to your personal and professional growth. You will have the chance to enhance your communication skills, problem-solving abilities, teamwork, and time management skills. These experiences can help you build a strong foundation for your future career.
- **Exposure to Different Work Environments:** Depending on the nature of the internship program, you may have the opportunity to work in diverse work environments, including corporations, nonprofits, startups, or research institutions. This exposure allows you to understand the dynamics of different industries and determine your areas of interest.
- **Resume Enhancement:** A Discovery Internship on your resume demonstrates your proactive approach to learning and gaining practical experience in your field. It can make you stand out to future employers and strengthen your chances of securing future internships or employment opportunities.
- **Cultural and Social Activities:** Some internship programs, including Discovery Internships, may organize cultural and social activities to enhance your overall experience. These activities can include group outings, networking events, workshops, and seminars, allowing you to interact with fellow interns and professionals in a more informal setting.

## Contacts

- **Research:** Visit the official Discovery Internships website and explore the available internship programs. Review the program descriptions, requirements, and application deadlines to identify the program(s) that align with your interests and qualifications.
- **Prepare Application Materials:** Gather the necessary documents for your application, which typically include:
  - **Resume:** Create or update your resume to highlight your education, relevant coursework, extracurricular activities, work experience (if any), and any other relevant information that showcases your skills and qualifications.
  - **Cover Letter:** Write a tailored cover letter expressing your interest in the internship program and explaining how your skills and experiences make you a suitable candidate. Customize your letter to showcase your passion for the field and your alignment with Discovery Internships' mission.
  - **Transcripts:** Depending on the program, you may be required to

submit official or unofficial academic transcripts. Check the program requirements for specific details.

- Letters of Recommendation: Some internship programs may request letters of recommendation from professors, advisors, or employers who can speak to your abilities, character, and potential. Secure these letters in advance, ensuring they are submitted by the application deadline.
- Online Application: Visit the Discovery Internships website or the designated application portal to submit your application. Fill out the online application form, providing accurate and detailed information. Upload your resume, cover letter, transcripts, and any other required documents as specified in the application.
- Application Fee (if applicable): Some internship programs may require an application fee. Ensure you complete the payment process, if applicable, to finalize your application.
- Submission and Confirmation: Review your application materials for any errors or omissions before submitting them. Once submitted, you may receive an acknowledgment or confirmation email from Discovery Internships, indicating that your application has been received.
- Follow-Up: If you have not received a confirmation or any communication within a reasonable time frame, you may consider reaching out to Discovery Internships to inquire about the status of your application. Be patient, as it may take some time for the organization to process applications and make decisions.