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# Penreach: YES Internships 2024 / 2025 Latest Hiring

# **Description**

Penreach is excited to offer an opportunity for passionate and dedicated individuals to join our team through the Penreach: YES Internship Program. This program is designed to provide young talents with hands-on experience in the fields of education and community development. As an intern, you will have the chance to contribute to impactful projects, learn from experienced professionals, and be a part of our mission to make a difference in the lives of learners and communities.

## Responsibilities

- Assist in Education Programs: Contribute to the planning, implementation, and evaluation of educational programs aimed at improving learning outcomes in schools.
- Community Engagement: Collaborate with the community development team to engage with local communities, identify needs, and develop initiatives to address those needs.
- Data Collection and Analysis: Support in the collection and analysis of data related to education and community development projects to measure impact and effectiveness.
- Event Coordination: Assist in organizing and coordinating events, workshops, and outreach programs to promote education and community development goals.
- **Collaboration:** Work closely with Penreach team members and external stakeholders to foster collaboration and partnership for mutual success.

### Qualifications

- Currently enrolled in a relevant degree program (Education, Social Work, Community Development, or related fields).
- Strong passion for education and community development.
- · Excellent communication and interpersonal skills.
- Ability to work independently and as part of a team.
- Proficient in Microsoft Office Suite.

#### **Job Benefits**

- Hands-on experience in a renowned organization dedicated to making a positive impact.
- Mentorship and guidance from experienced professionals.
- Networking opportunities with industry experts and stakeholders.
- Possibility of extension or consideration for full-time positions based on performance.

## **Contacts**

## 1. Prepare Your Documents:

• Update your resume to include your educational background,

# Hiring organization

Penreach

# **Employment Type**

Intern

# **Duration of employment**

3 Months

#### Industry

Non-profit Organizations

#### **Job Location**

White River, Mpumalanga, South Africa, 1240, White River, Mpumalanga, South Africa

# **Working Hours**

09

#### **Date posted**

October 30, 2024

## Valid through

23.01.2028

- relevant skills, and any related experience.
- Write a cover letter expressing your interest in the Penreach: YES Internship Program. Highlight your passion for education and community development, and explain why you believe you would be a valuable addition to the team.

#### 2. Send Your Application:

- · Send an email, attaching your resume and cover letter.
- Use a clear and professional subject line, such as "Application for Penreach: YES Internship Program – [Your Name]."
- In the body of the email, briefly introduce yourself and express your enthusiasm for the internship opportunity.

# 3. Application Deadline:

 Be sure to submit your application before the specified deadline mentioned in the job description.

#### 4. Follow-Up:

 If you haven't received a confirmation email within a week of applying, consider sending a polite follow-up email to ensure that your application was received.

## 5. Prepare for Possible Interviews:

 If your application is shortlisted, you may be contacted for an interview. Prepare by researching Penreach, understanding their mission, and thinking about how your skills align with the internship role.

#### 6. Interview Etiquette:

- Dress professionally for any interviews, whether they are conducted in person, over the phone, or via video call.
- Be prepared to discuss your resume, experiences, and how you can contribute to Penreach's goals.

#### 7. Thank You Note:

 After the interview, consider sending a thank-you email expressing your appreciation for the opportunity and reiterating your interest in the internship.